



Twin Cities Archives Round Table

Newsletter

President's Message

Dear Fellow TCART'ers,

Our meeting attendance has continued to grow and the recent meeting at the Archdiocese of Minneapolis and St. Paul was very successful.

Steve Granger hosted the meeting at the scenic Summit Avenue Archdiocese Chancery. The program was on how archives have gotten involved in celebrating anniversaries. Our speakers Steve Granger, Candy Hart (Hamline University), and Jessica Potter (Blue Earth County Historical Society) shared their experiences and provided examples of some of the projects that they have worked on. Their presentations really gave me some ideas. If only my school had an anniversary coming up soon. ☺ I would like to thank Steve, Candy, and Jessica for their efforts.

Following the presentation, we had a short business meeting. I am pleased to announce, that thanks to the work of Erik Moore, TCART now has a Web site. It is <http://www.tcartmn.org>. Thanks Erik! We are also moving forward on a scholarship for TCART members to help them attend Midwest Archives Conference and Society of American Archivists meetings. Watch the Web site for details. At this meeting we also elected two new officers. Erik Moore, University of Minnesota, was elected President and Molly Tierney, Minnesota Historical Society, was elected Treasurer. Congratulations to both of you and thanks for your willingness to serve.

With an election of new officers comes the retirement of the old officers. JoEllen Haugo and I will be leaving the board after four years of service. I would like to thank JoEllen for her outstanding work as treasurer and her willingness to step forward to organize various TCART activities. As for myself, I have enjoyed serving the organization these past four years and thank you for the opportunity.

Yours Archivally,

Daardi Sizemore
TCART President

New at the Minnesota History Center – Red Wing Retro Exhibit

The Minnesota Historical Society has teamed up with private collectors and the Red Wing Pottery Museum to exhibit a wide range of products by Red Wing Potteries, Inc. The exhibit includes dinnerware, artware, and stoneware, and will run from July 1 through December 2006, in **Red Wing Retro: Extraordinary Pottery, Everyday Life** at the Minnesota History Center. Curated by Marcia G. Anderson, half of the exhibit features Minnesota Historical Society's own growing collection of Red Wing pottery.

An enthusiastic installation with a multi-generational appeal, **Red Wing Retro** will offer a snap shot of this company's 100+ years in operation. Follow the history of Red Wing Potter-

ies, Inc., and related companies as their focus evolves from their utilitarian beginnings with stoneware crocks and jugs to their most popular dinnerware line - the "retro" 50s and 60s "Bob White" style. Exhibited in ever-changing "daily settings," in a hutch or atop a dining room table, from various lines of dinnerware sets, crocks used to brine sauerkraut, sewer pipes, or flower pots, the pottery functions as an aesthetic focal point for witnessing many domestic changes in the 20th century. You may be surprised by the range of Red Wing pottery, and how much you recognize from your own family's past and present!

For more information check out the exhibit's website: <http://www.mnhs.org/exhibits/redwing/index.htm>.

The History Center is located at 345 Kellogg Blvd. W. in St. Paul. Hours are 10 a.m. to 8 p.m. Tuesdays; 10 a.m. to 5 p.m. Wednesdays through Saturdays; and noon to 5 p.m. Sundays. Admission is \$8 for adults, \$6 for seniors and college students, and \$4 for children ages 6-17. For more information, call 612-296-6126, 1-800-657-3773 or visit www.mnhs.org.

- Molly Tierney



Meeting Minutes for Spring Meeting Wednesday, May 24 from 1:30 to 3:00 P.M.

**Archives Archdiocese
of St. Paul and Minneapolis
226 Summit Ave.
St. Paul, MN 55102**

In Attendance:

Andrea Spence, Target Corporation
Ann Mulfort, Target Corporation
Molly Tierney, Minnesota Historical Society
Tony Jahn, Target Corporation
Debbie Miller, Minnesota Historical Society
Mary E. Kraft, Sisters of St. Joseph
Sally Anderson, Dakota County
JoEllen Haugo, Minneapolis Public Library
Brennan Maiers, St. John's Abbey
David Klingeman, St. John's Abbey Archives
Jessica Potter, Blue Earth Historical Society
Susan Stepka, Archdiocese of St. Paul and Minneapolis
Margery Smith, College of St. Catherine
Candy Hart, Hamline University
Steven T. Granger, Archdiocese of St. Paul and Minneapolis
Daardi Sizemore, Minnesota State University Mankato
David Necas, Immigration Historical Research Center, U of M
Erik Moore, Academic Health Center, U of M
Susan Hoffman, Jewish Historical Society of the Upper Midwest

Secretary's Report

Presented by Andrea Spence

- TCART is up to 40 members.
- Renewals will be sent out mid June.

Treasurer's Report

Presented by JoEllen Haugo

- Ending balance of \$1,544.02 (see p. 4 for full report).

Newsletter Editor Report

Presented by Candy Hart

- June 12 deadline for submissions.
- Use membership form to ask members how they want to receive newsletter: by mail, by email or both.
- Approved use of ads in newsletter but the ads should be archives related.
- **Action Needed:** Officers are to set fees.

Old Business:

MAC Meeting Scholarship -

- JoEllen Haugo passed out a draft of scholarship application form.
- **Action Needed:** Comments are to be sent to Andrea Spence at andrea.spence@target.com.
- Officers will update scholarship form for fall meeting.

TCART Website -

- Website is up - www.tcartmn.org.

New Business:

Elections -

- Erik Moore, U of M, was nominated and elected unanimously for the office of President.
- Molly Tierney, Minnesota Historical Society, was nominated and elected unanimously for the office of Treasurer.
- **Term is two years starting July 1, 2006, and ending June 30, 2008.**

Workshop Proposals -

- Open discussion of ideas.
- Webinars are still being discussed.
- Mary Kraft offered the following workshop ideas:
 - Is anyone in the group using the PastPerfect software? And, if so if there is interest in a workshop on this topic?
 - In the context of the small organizations, would there be interest in a discussion/workshop on whether to microform materials versus to scan or digitize the materials.
- Please send any workshop ideas to the new TCART President – Erik Moore at moore144@umn.edu.

Fall Meeting Locations -

- JoEllen Haugo offered to host it at the Minneapolis Public Library.
- St. John's was suggested because they are celebrating their centennial and will have displays up until Oct. 31.
- **Action Needed:** Officers will decide and contact institutions to verify.

Program:

“Celebrating Anniversaries: How Minnesota Archives Have Gotten Involved”

With the approaching Minnesota state sesquicentennial, it is likely archives around the state will be tapped for area anniversaries and celebrations. We heard from three TCART members who have participated in anniversary celebrations for churches, communities and universities. In addition to learning what the organizations did as part of the celebrations, our speakers shared what they learned and recommend for others.

Presenters:

Steve Granger, Archdiocese of St Paul and Minneapolis
Candy Hart, Hamline University
Jessica Potter, Blue Earth County Historical Society

Steve Granger presented on the archdiocese's recent anniversary.

- Explained basic techniques used in creating the physical display.
 - Scanned or made color copies of images.
 - Spray mounted them onto foam board.
 - Used Velcro on back of foam to stick contents onto covered panels.
 - Created 8 panels in roughly 25 year increments.
- Used the intranet to do outreach internally.

When creating the display he partnered with area parishes to provide content. The exhibit was a success and he

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(Minutes, cont'd from p. 2)

decided to focus on exhibits on specific parishes including one on the Basilica of St. Mary.

- Question: How did Steve leverage volunteers? Response: Most parishes at least have a history committee so he tried to get these groups involved or even get a history committee established for them. Also used this as an opportunity to build collections for his archives or helped other parishes better manage their own.

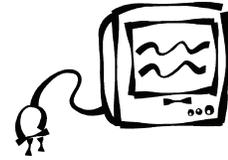
Candy Hart presented on Hamline University's 150th anniversary in 2004.

- Archives involvement:
 - Provided photos.
 - Dedication of new building at Fall Festival.
 - Researched and aided in time capsule for new building as well as gave a speech at the dedication.
 - Did exhibit cases for new building.
 - Involved in retro-expo doing lectures and displays.
 - Created timeline for Web site.
 - Became managing editor of book produced for anniversary. Noted proof reading was very challenging. Also working with multiple students and writers who had different levels of quality of work created challenges.
- Key learnings:
 - The archives was often an afterthought and therefore Candy had to be very reactive. She learned to market the archives and create a higher profile so archives would be brought into the loop earlier in the planning process.
- Results:
 - Candy's position was made full time.
 - 12,083 people attended at least 1 event.
 - 24% increase in donors.
 - 853 alumni were first time alum-ni event attendees.

Jessica Potter discussed challenges of supporting more than one community as a historical society.

- North Mankato centennial in 1998
 - Created book.
 - Because the Blue Earth Historical Society (BEHS) is in a different town than many of the communities it serves people assume they only collect for the town they are located in and not the entire region.
 - Leveraging the BEHS for the North Mankato centennial was a breakthrough for the historical society because a town other than where they are located leveraged their resources.
- Nicollet County Anniversary
 - Blue Earth used their anniversary as an opportunity to do outreach in that community.
 - Also created boards to take into community to show some of the exhibit that was at the historical society.
 - This allowed for outreach and invited people to visit the BEHS for more details and also avoided having to move artifacts.
- Mankato Sesquicentennial
 - BEHS was an afterthought. The anniversary was planned without the involvement of the historical society.
- Key learnings:
 - BEHS has pushed to get involved with community committees and make themselves everywhere they can be to increase visibility.
 - BEHS tries to stay top of mind and always market the historical society to get people invested in it.
 - This fosters donations and membership.

- Andrea Spence



Minnesota Digital Library Annual Meeting – Recap

On June 12 over 130 archivists, librarians, teachers, and related professionals met at the Minnesota History Center for the 4th annual gathering of the Minnesota Digital Library coalition. It was a day filled with getting started sessions (“Scanning 101” and “Metadata 101”) as well as practical sessions (“Developing a Presentation using Minnesota Reflections” and “Selling Digital Images”). There were also several opportunities to have a voice in the future direction of the MDL. TCART members were out in force presenting and learning at this informative (and free) meeting. If you would like to learn more about what the MDL is doing, visit www.mndigital.org.

- Daardi Sizemore



St. John's University Publication

TCART member Julian G. Plante has written a piece on the origins of the Hill Museum and Manuscript Library. “Founding the Hill Museum & Manuscript Library,” appears in the sesquicentennial publication, *St. John's at 150: A portrait of this place called Collegeville, 1856-2006*. The book was edited by Hilary Thimmesch, O.S.B. (Collegeville, Minn.: Saint John's University Press [©2006]), p. 43, illus., ports. (col.).



Year 2006-2007 Membership Renewal Form

* * * Membership runs from July 1, 2006 to June 30, 2007 * * *
regardless of when payment is received

Name: _____

Title: _____

Organization: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

E-mail: _____

Organization URL: _____

Would you be willing to serve as a resource for other TCART members? (For instance, if someone has questions about photograph preservation or acquisitions policies.)

Yes No If yes, in what area _____

Would you be interested in hosting a TCART meeting? Yes No

Would you be interested in giving a session or leading a roundtable discussion on a particular topic?

Yes No If yes, please specify _____

Membership dues are \$10 – Make check payable to TCART

Mail completed form and payment to:

TCART Secretary
Andrea Spence
Target Corporation
1000 Nicollet Mall, TPN 0800
Minneapolis, MN 55403

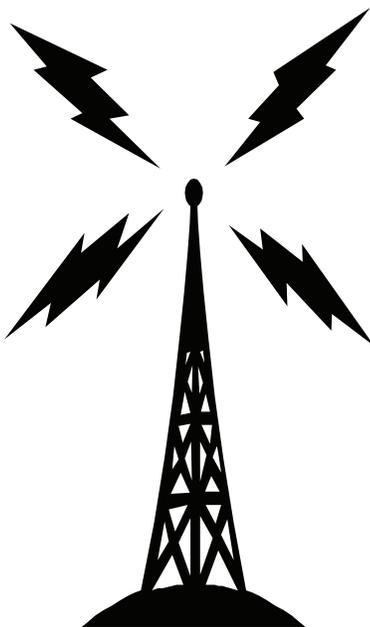
How to Contact TCART Officers

President Erik Moore:
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University of Minnesota, MMC 501
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moore144@umn.edu

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Archives Associate Specialist
Target Corporation
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Brooklyn Park, MN 55445
763-440-3220
andrea.spence@target.com

Treasurer Molly Tierney:
Curator of Manuscripts
Minnesota Historical Society
345 Kellogg Blvd. W.
St. Paul, MN 55102-1906
651-215-5866
molly@tierney@mnhs.org

Newsletter Editor Candy Hart:
Archivist
Hamline University
MS-C1919, 1536 Hewitt Ave.
St. Paul, MN 55104
651-523-2050
chart@hamline.edu



Treasurer's Report, December 2005-May 2006

Treasure J Haugo

Beginning balance 12/01/2005 **\$1,574.03**

Receipts (dues and donations)

Date	Description	Deposits
11/4/2005	Membership	\$ 10.00
12/27/2005	Membership	\$ 10.00
4/24/2006	Membership	\$ 10.00

Expenses

Date	Description	Checks written
1/3/2006	Printing and stamps, Candy Hart	\$ 40.01
4/28/2006	Postage for Spr. Program, Andrea Spence	\$ 15.21

Recapitulation

December 2005
Beginning balance 12/01/2005 **\$1,574.03**

Receipts (dues and donations) \$ 30.00

Expenses \$ 55.22

Ending balance as of 4/30/2006 **\$1,544.02**
(adjusted—\$4.79 5/24/2006)

Meet TCART's Officers

President Erik Moore is the archivist for the Academic Health Center at the University of Minnesota. Previously, he worked as an assistant curator at the Immigration History Research Center. He has an M.L.I.S. from Dominican University and an M.A. in history from Southern Illinois University, Edwardsville.

Andrea Spence has been with Target Corporation Archives since September 2004. She graduated from Wright State University (WSU) in Dayton, Ohio, with a Master of Art in Public History. She was a founding member of the WSU Society of American Archivist student chapter and held the officer position of Publicity and Social Chair. Andrea has been TCART's secretary since spring 2005.

Molly Tierney, TCART treasurer, accepted the position of Curator of Manuscripts at the Minnesota Historical Society in April 2006. Since 2004, she has helped out at the Hennepin History Museum, processing collections in her spare time. Molly moved back to the Twin Cities after graduating from Simmons College (Boston) in 2003 with a Masters in Library and Information Science, Archival Management Concentration. She has previously worked in archives/records management for Target Corporation, St. Paul Travelers, and Simmons College Archives.

Candy Hart has edited TCART's newsletter since 2003. She made a midcareer switch to archives after spending 14 years in the Minnesota Historical Society's museum collections department. She has an M.L.I.S. (with an archival concentration) from Dominican University in collaboration with the College of St. Catherine. She is currently the archivist at Hamline University.

South-Central Minnesota Genealogy Expo

On Saturday, November 4, the Blue Earth County Historical Society and Minnesota State University, Mankato, will host the 6th Annual South Central Minnesota Genealogy Expo. This event brings between 75 and 100 genealogists to a day of workshops and exhibits in Mankato, Minnesota. A special feature of the day is the "Expo" where genealogists have the opportunity to talk with representatives from historical and genealogical societies from around the state. Organizations have the opportunity for a free table to share information about their resources and opportunities. If you would like to have a table at the event, participate or learn more about it, please contact Jessica Potter at 507-345-5566 or bechs@hickorytech.net.

-Daardi Sizemore

Candy Hart
TCART Newsletter Editor
Archives MS-C1919
Hamline University
1536 Hewitt Av.
St. Paul, MN 55104

Upcoming Conferences

The Midwest Archives Conference will introduce its new fall symposium format on October 6 and 7 in Omaha, Neb. It will allow attendees to explore a topic in detail, this time Mark Greene and Dennis Meissner's "More Product, Less Process" techniques for reducing archival backlogs and re-thinking the tradition of detailed collections processing.

Enrollment for the symposium will be limited, and on a first-come, first served basis. MAC members will have the first opportunity to register when they receive the symposium's registration mailer in late July. For details go to <http://www.midwestarchives.org/index.htm>.

The Society of American Archivists is holding its first joint meeting with the Council of State Archivists and the National Association of Government Archives and Records Administrators in Washington, D.C., July 30 - August 5, 2006. You can register at a reduced price until July 7. For more information go to <http://www.archivists.org/conference/dc2006/dc2006aboutProgram.asp>

TCART Advertising

Due to some interest in placing ads in this newsletter, the following prices have been set by TCART's officers: 1/8 page = \$2.00; 1/4 page = \$4.00; 1/2 page = \$8.00; and, full page = \$16.00. Advertisements will be limited to archives-related products and services. To place an ad, contact the newsletter editor (see p. 4 for contact information).