President’s Message

Hello Fellow TCART’ers,

I was struck at our spring meeting by the number of attendees, nearly 50 people were present! Over the past three years, the TCART membership has grown from 64 to 93 members. The Minnesota network of archivists is growing and thriving. As our membership grows, we will continue to try new things, plan events, and bring you education opportunities that will assist you in your work and help build professional connections.

I want to recognize Jeff Jenson and Jamie Martin for their four years of service to TCART as our Newsletter Editor and Secretary, respectively. I also want to thank Stephanie Kays for her year of service as our Treasurer. It has been a pleasure to work with all of you, and I want to thank you for your hard work and thoughtful leadership.

Congratulations to our new officers, Deborah Kloiber, Secretary, and Elissah Becknell, Newsletter Editor, who will be serving two year terms; and Leslie Hunter-Larson who will be serving the remainder of the Treasurer’s term. I look forward to getting to know all of you and working with you on our exciting upcoming projects.

This spring, our meeting was hosted by the Minneapolis College of Art and Design (MCAD). Thank you to our hostesses Aimee Brown and Amy Naughton. We had informative tours of the MCAD and Minneapolis Institute of Arts (MIA) archives. A special thank you to Janice Lurie and her staff at MIA for opening their doors to us, and to Tony Jahn, Target Corporation, for presenting on the practical concerns of creating exhibits using archival materials.

This year we awarded two Professional Development Awards to Emily Davis and Allison Spies. Allison will attend the International Congress on Medieval Studies, and Emily will attend the Society of American Archivists annual meeting. Allison reports on her experience in this newsletter.

Our activities outside our biannual meetings continue to grow. In March, I represented TCART at St. Catherine’s LIS Professional Associations Fair. It was a great opportunity to speak to students about TCART and the archival profession. We also held a happy hour at Republic in Minneapolis which 12 people attended. We are exploring the possibility of holding an additional happy hour this summer. And, plans are underway for the second annual Minnesota Archives Symposium, if you would like to volunteer to serve on the Planning Committee, please contact me.

As always, do not hesitate to contact one of the officers with your thoughts, comments, and suggestions. We want to hear from you.

See you in the Fall!

Jennifer Johnson
TCART President
Spring Meeting Minutes
Wednesday, 22 May 2013
Minneapolis College of Art & Design

by Deborah Kloiber

Attendance
About 45 in attendance.

Presentation
Tony Jahn, Target Corporation, talked about exhibits and curation, using examples from various spaces throughout Target. He emphasized the involvement of others, using what he referred to as RASCI. It is necessary to identify who will fill the roles of being Responsible, Accountable, Supportive, Consulted, and Informed throughout the process of putting an exhibit together. As a side note, he mentioned the importance of saving some time away from everyday tasks to do some free association about future directions. This kind of thinking can help you to see connections and develop strategies.

Tour
Prior to the meeting attendees toured the archives of the Minneapolis College of Art and Design and the Minneapolis Institute of Art.

Business Meeting

Officers’ Reports

(Minutes, continued on p. 3)
Secretary
Presented by Jamie Martin
There are currently 96 members. Secretary made a plea for 4 more people to join so TCART has a membership of 100.

Treasurer
Presented by Jennifer Johnson, who filled the final two months of Stephanie Kays’ term. Stephanie took a position at the University of Oregon, Eugene, beginning in April.

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Newsletter Editor
Presented by Jeff Jensen
Has contacted advertisers with information for future newsletters. ArcaSearch needs to update their ad and they will be providing a new one. Printed copies of all newsletters created during his term to be passed, along with prior issues, to the incoming editor. This gave him an opportunity to go through old newsletters, and he shared some tidbits he learned from them.

Officer Elections:
Jennifer Johnson presented the slate of Secretary, Deborah Kloiber, term 2013-2015; Newsletter editor Elissah Becknell, term 2013-2015; and Treasurer Leslie Hunter-Larson, term 2013-2014 (to complete Stephanie Kays’ term). The slate was accepted by acclamation.

Old Business

Happy Hour
Approximately 12 people attended the second annual happy hour, at Republic in the 7 Corners area of Minneapolis. For next year it might be better to hold it at a time that would conflict less with spring breaks.

Professional Development Award
Two awards were given this year, to Emily Davis (Walker Art Center) to attend SAA’s annual meeting and to Allison Spies (St. Catherine University student) to attend a medieval conference. Jennifer Johnson reviewed the award criteria: Deadline to apply is the beginning of February; the award is open to TCART members only; up to $250 may be awarded; awardees must write an article for the newsletter about their professional development experience. All members should consider applying because not many people do.

St. Kate’s MLIS Summit
TCART, represented by President Jennifer Johnson, was one of 19 organizations present at the Creating Community event.

There was good turnout at the event, and about 10 students expressed interest in TCART.

Minnesota Archives Symposium
In the summer there will be a call for volunteers to serve on the symposium planning committee. There was discussion surrounding two issues:

1. Should be symposium be held on the same or a different day as the regular TCART business meeting? A show of hands indicated large support for holding it the same day, but this either eliminates having an archives tour in conjunction with the meeting or else limits the possibilities for the symposium location. It also inter-

Advertisement Rates

- Full page $15.00
- Half page $10.00
- Quarter page $5.00 or less

Contact the TCART Newsletter Editor (Elissah Becknell) if you are interested in advertising: elissah.becknell@minneapolis.edu
rupts the practice of having every other fall meeting outside the metro.

2. If not held on the same day as the meeting, would it still happen in the fall, probably November? Possible other conflicts were discussed, such as bad winter weather, the MAC spring meeting, and summer vacations.

**MAC Speakers Bureau**
This is still under development, but the new education committee co-chairs are making it a priority. Be on the lookout for more postings about it.

**New Business**

**Workshop**
The officers have discussed having a preservation workshop, which was a topic that arose from the member survey done a few years ago. Possible topics of focus/considerations:
- Disaster planning
  - Erik Moore attended an event related to hazardous materials at the Mayo Clinic.
  - Representatives from the police, fire, and other agencies talked about preparation.
  - Think about both micro and macro preservation issues

**DAS Workshops**
Carleton hosted one recently that was very successful. Nat Wilson talked about the process they used to choose a topic and working with SAA to provide the workshop.

There was discussion on whether TCART should host a workshop, either in person or online.

In general, there was less interest in a DAS workshop than in one on preservation. But TCART may consider a DAS webinar in the future.

One attendee shared her experience of CURATE-camp, which had sessions on Google Hangout.

**MAC Symposium**
Daardi Sizemore is interested in bringing a MAC fall symposium to Minnesota. The theme would be practical electronic records.

Would probably be hosted in Mankato.
Names suggested as possible presenters: Jenel Farrell, Laurie Lindstrom, Erik Moore, Nat Wilson

**News and Announcements**
Membership renewals will be in the fall.

Cargill has their 150th anniversary coming up.

Bruce Bruemmer announced the archives will be hiring a digital specialist for a year to help them prepare. The position will include benefits and should be posted soon on the Cargill web site.

Meeting adjourned at 11:50.

**TCART Needs You!**
TCART is forming a planning committee for the next Minnesota Archives Symposium. Working closely with the TCART officers, you would be responsible for all aspects of planning the symposium:

- Date selection
- Location selection
- Theme selection
- Call for symposium proposals
- Program selection
- Symposium promotion

If you are interested in participating, please contact TCART President Jennifer Johnson: jennifer_i_johnson@cargill.com
Opportunities and Announcements

Cathedral of Saint Paul

Internship
Unpaid or school credit.

Expected start date and length
Ongoing

Cathedral of Saint Paul Archives
This mission of the Cathedral of Saint Paul Archives is to appraise, identify, preserve and make accessible the records of the history of the Cathedral of Saint Paul and the Cathedral parish. The archives is also charged with developing and maintaining exhibits and programs in the Cathedral Museum. More information may be found at:
http://www.cathedralsaintpaul.org/museum

Description
• Processing documents, photograph and art in an archive
• Designing and setting up museum exhibits
• Programming and publicity experience in an archive and museum

Contact
Celeste R. Raspanti
Archivist / Cathedral of Saint Paul
239 Selby Avenue
Saint Paul, MN 55102
Phone: 651-207-4871

American Craft Council Library

The American Craft Council Library maintains a comprehensive collection of print and visual materials on American craft with an emphasis on the period since 1940. The Library collection is non-circulating and open to the public Monday-Friday, 10am-5pm. More information may be found at: www.craftcouncil.org/library

Description
• Processing incoming, as well as existing, materials to the archives
• Contributing data to archival finding aids and building descriptive content around archival materials
• Digitizing select items for addition to the library's content management system (CONTENTdm)
• Assisting with answering archival reference and research requests
• Executing proper care and storage of items including documents, photographs, recordings and artifacts
• Communicating regularly with librarian as to concerns, issues and progress on tasks

Requirements / Qualifications:
• Preferred coursework in archival studies and/or experience working in an archives or library setting
• Capacity to read and understand materials and documents and recognize and extract critical data and information
• Strong organizational, interpersonal and communication skills
• Attention to detail
• Ability to take initiative and work independently
• Interest or background in contemporary arts, craft and craft history

Contact
Jessica Shaykett
Librarian / American Craft Council
1224 Marshall Street NE / Suite 200
Minneapolis, MN 55406
Phone: 612-206-3118
Email: jshaykett@craftcouncil.org
You expect your content management system to provide intuitive navigation, fast indexing, and full-text searching.

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In early May of this year, I had a wonderful opportunity to attend the 48th International Congress on Medieval Studies, thanks to assistance from TCART’s Professional Development Award. The Congress, hosted by Western Michigan University, brought together more than 3,000 medieval studies scholars from around the globe. Its schedule this year boasted nearly 600 sessions held over the course of three and a half days. Through formal papers, lively panels, and regular wine hours, experts from diverse disciplines mingled with recent graduates and independent scholars to share their interests, to network, and to socialize. This must be one of very few gatherings at which “What dead languages do you know?” is not only a reasonable but frequent ice breaker question.

As a first year graduate student in the Library and Information Science program at St. Catherine University, I was drawn to the Congress for its sessions on book history and culture, recent work with medieval manuscript collections, and digital initiatives for historical materials. The sessions I attended included presentations on medieval book use and reception, new discoveries in North American manuscript collections, developments in online resources, and a particularly engaging roundtable discussion on what makes an ideal catalog. Especially helpful were two presentations by the amazing staff of Minnesota’s own Hill Museum and Manuscript Library, which prepared me to make the most of the week I spent in June at their intensive workshop on manuscript studies.

Many of the papers revealed trends in recent work with manuscripts: increased emphasis on codicological details as evidence of use, particular attention to components beyond the text such as margins, diagrams, corrections and glosses (all things that make my medievalist bibliophile heart flutter), and even growing interest in the history of individual collectors, collections, and collecting. Discussions regularly came back to challenges and innovations with digital projects, advocating awareness of interdisciplinary user communities, interactive use and user involvement (e.g. “gradsourcing”), partnership with digital humanities, coordinating efforts across collections, and support for Open Access to promote global collaboration.

The presenters showed a deep appreciation for the work of their colleagues, to the point of invoking the spiritt locii of past and present scholars who have helped pave the way for their work. This appreciation extended to the future generations as well, and I was delighted and touched by the universal warm enthusiasm for newcomers, with almost every session drawing attention to the importance of budding scholars. As Dr. Mildred Budny, the Executive Director at the Research Group on Manuscript Evidence passionately exclaimed while introducing a presenter, “We LOVE to welcome the new talent!”

With each session, I discovered tools and resources that will be invaluable for any future work I may do with medieval materials. I also left the Congress with many new friends and contacts, invitations to Iceland, Oxford, and the Getty, and a lengthy list of names of scholars to follow and hopefully introduce myself to next year. Attending the Congress increased my confidence in the real-world applications of the skills I have been learning, the value of my own potential contributions, and the certainty that I will find an exciting and fulfilling home one day facilitating access to historical archives and special collections.

Allison Spies was the 2013 TCART Professional Development Award recipient.
Stearns County Historical Society
Historic Pub Crawls

Join us for a fun and informative night on the town! Each tour will stop at 4 bars in the St. Cloud Historic Downtown District. Spending 45 minutes at each place, pub-crawlers will get a guided tour and learn about the history behind each bar. Complimentary appetizers and great drink specials will be offered throughout the evening. Bring your friends and sip cocktails while discovering the history of these St. Cloud saloons.

Cost for the Historic Pub Crawl is $25. This fee includes guided tours and appetizers, as well as a souvenir gift. It does not cover the cost of drinks. Drink purchases are not required to participate. Attendees must be 21 years of age and will be required to show photo id. Participants are responsible for their own transportation to and from downtown. Taxi-cabs are available.

For more information, check here: http://www.stearns-museum.org/pages/HistoricPubCrawl/

To RSVP contact Sarah Warmka
Phone: 320-253-8424
Email: swarmka@stearns-museum.org

Grant Deadlines

Need money for a special project? Why not apply for a grant this summer? There have been several grants mentioned on the TCART listserv recently.

Art Works Grants
http://www.nea.gov/grants/apply/GAP14/Presenting-MultidisciplinaryWorksAW.html

NEH Planning Grants

Cultural Community Grants
Minnesota State Arts Board announces that applicants may begin submitting FY 2014 Cultural Community Partnership grant applications. Deadline: Friday August 16, 2013 before 4:30 p.m.
http://www.arts.state.mn.us/grants/cultural-community-partnership.htm

MDL Accepting Applications
Minnesota Digital Library has announced that they are accepting applications for Phase 10 digitization projects. Applications will be accepted until funding is exhausted.
http://www.mndigital.org/reflections/phase10.php

If you are interested in writing a grant, but would like a little instruction or guidance, consider this workshop through the Midwest Art Conservation Center. It is perfectly timed and takes place before all these grant deadlines.

2013 MACC Workshop: Writing Grants for Preservation and Conservation Projects
August 2, 2013 from 8:30 - 4:30pm at the Hennepin County Library in downtown Minneapolis, MN.
http://www.preserveart.org/workshops.html
American Craft Council Library

The American Craft Council Library recently received a $30,000 grant from the NEA to digitize archival materials documenting the history of contemporary craft in America from the period 1940-1965.

Staff will work over the summer to digitize content including exhibition catalogs, photographs of artists and works, as well as full-text issues of *Craft Horizons*, the premiere publication on crafts in the mid-20th century. The work of artists, architects and designers, such as Charles Eames, Anni Albers and Henry Varnum Poor, were documented extensively in this magazine, which is not available through any other database.

Content will be available in the ACC Library’s digital collections in Fall 2013. You can check out the ACC Library’s digital collections here: [http://digital.craftcouncil.org/](http://digital.craftcouncil.org/)

If you are interested in helping out with this project at the American Craft Council, please check out the internship opportunities on page 4 of the TCART newsletter.

Hennepin County Library
Special Collections

Bailey Diers has started as the new Special Collections librarian, filling in for Ian Stade, who is now the social media coordinator for the Library. Bailey will be working with the Minneapolis History Collection and Archives, along with the department’s other special collections.

Northwest Airlines History Center

Kristin Harley, certified archivist, is processing the Northwest Airlines photo negatives collections at the Northwest Airlines History Centre. She comes to the NWA History Center thanks to a Legacy Grant from the Minnesota Historical and Cultural Heritage Grants Program of the Minnesota Historical Society. Her project at the NWA History Centre involves the examination, identification, cataloguing, and advising on proper storage for the over-1000 photographic negatives in the HC archive.

In addition, she helped create the online Michael Gothard Archive, dedicated to the British actor Michael Gothard, which features research into his life and work, photographs, quotes from published reviews, and oral histories from his friends and colleagues.

Ms. Harley recently received an SAA scholarship to attend the EAC-CPF workshop in New York City.
Year 2013-2014 Membership Renewal Form
Membership from Fall Meeting 2013 – Fall Meeting 2014

DUES
Individual Level $10
Sustaining Level $50
Patron Level $100
Other Amount

PLEASE PRINT CLEARLY

Name: _________________________________________________________________
Title: __________________________________________________________________
Organization/Department: ________________________________________________
Street Address: __________________________________________________________
City: __________________________________ State: __________ Zip: __________
Telephone: _____________________________________________________________
E-mail: __________________________________________________________________
Institution URL: _________________________________________________________

Relevant Professional Positions or Activities: (such as SAA, MAC): -

Would you be willing to serve as a resource for other TCART members?
Yes No If yes, in what area_____________________________

Would you be interested in hosting a TCART meeting? Yes No

Would you be interested in giving a session or leading a discussion on a particular topic?

Make check payable to: Twin Cities Archives Round Table

Please mail to: TCART Treasurer
Leslie Hunter-Larson
Target Archives
Target Corporation
501 Royalston
Minneapolis, MN 55405

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Street Address: __________________________________________________________
City: __________________________________ State: __________ Zip: __________
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Yes No If yes, in what area_____________________________

Would you be interested in hosting a TCART meeting? Yes No

Would you be interested in giving a session or leading a discussion on a particular topic?

Make check payable to: Twin Cities Archives Round Table

Please mail to: TCART Treasurer
Leslie Hunter-Larson
Target Archives
Target Corporation
501 Royalston
Minneapolis, MN 55405
Treasurer’s Report

TCART Treasurer's Report
February - June 2013
Treasurer: Leslie Hunter-Larson

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**SUMMARY**

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