Presidents’ Messages

TCART Members:

The arrival of a baby into the life of our Newsletter editor, Elissah Becknell, understandably introduced many new demands on her already very busy schedule, and we were unable to issue a newsletter this past Summer, so we are producing something of a “combined” newsletter late this fall. My apologies for this delay. I should also add that Elissah has requested to withdraw from her position, so if any of you would be interested in serving in this role, please let me know.

Actually, this development got me thinking about the newsletter itself, and I am wondering if it continues to serve as a valuable means for communication with the membership, as well as non-members. Can we not put this same information on our web site or through email communication, and in a more timely fashion? TCART has been around for some 30 years now and a newsletter format feels like a legacy of paper-based communication.

Taking this a step further, I am also wondering if it should be looking to the development of a new officer position focusing on our growing programming activities. As Jennifer pointed out in last Spring’s newsletter, both membership and meeting attendance have increased dramatically in recent years. The Minnesota Archives Symposium drew nearly 70 attendees in only its third year and is now our biggest event. TCART leadership is also currently exploring the possibility of engaging speakers to address specific issues of interest in the archives community. All of these functions take time and effort. Having an officer specifically designated to coordinate these activities might be called for now.

I will be raising these issues at our upcoming Fall meeting and hope it will start a conversation among members. I would be very interested in hearing from members their thoughts on these matters.

Many thanks to the members of this year’s Minnesota Archives Symposium planning committee for another very successful event! Also, my thanks to our excellent presenters. We have already heard from members interested in possibly hosting next year’s Symposium. If you would like to assist in planning for this event (Fall, 2015), please let me know.

I would also like to thank our new treasurer, Lara Friedman-Shedlov, for developing an online payment option for membership applications and renewal. If you have not yet renewed for 2015, I encourage you to do so soon!

We are again offering a TCART Professional Development award to support your education and growth as an archivist. The deadline for applications will be February 1st. We are also currently exploring the development of a scholarship aware specific for students and hope to have a proposal ready by Spring.
Presidents’ Messages
(cont.)

At the Spring meeting we will hold elections for TCART Secretary and Newsletter Editor. Please consider running and serving the organization and your colleagues in the profession.

Lastly, I would like to thank Jennifer Johnson for her excellent service as TCART president and for the many times she has helped me in my insufficient efforts to fill in for her.

Please take a moment to read Jennifer’s last message as president, from last Spring.

Ted Hathaway
TCART President

Hello Fellow TCART’ers,

I would like to welcome Ted Hathaway, Special Collections Manager, Hennepin County Library, and Lara Friedman-Shedlov, Description and Access Archivist, Kautz Family YMCA Archives, as the newly elected TCART President and Treasurer. I know they are excited to lead our organization and have new ideas for the development of our group. Over the past four years I have enjoyed working with my fellow officers: Jamie, Jeff, Jenel, Stephanie, Deborah, Elissah, and Leslie. And, it has been an honor to serve the membership. TCART is just one of the things that make our archival community vibrant, and that is due to our willingness to try new things, and to the passion and interest of its members. While the past four years have been fun and inspiring, I’m looking forward to continuing to support TCART as an enthusiastic member.

We had a fabulous meeting this spring, hosted by the Walker Art Center. Thank you to our hostess, Jill Vuchetich, Archivist and Head of Archives and Library, who provided informative tours of both. A special thank you to Erik Moore for his presentation on Scanning on Demand as a Reference Service; the membership held an informative discussion following the presentation.

At the meeting, we also had some interesting conversations about developing student registration scholarships for conferences, and about the future of our treasury. Both of which we will hear more about at future meetings. As the officers and members investigate these and new programs for TCART, our mission will continue guide us:

To promote and advance the growth and development of the archival profession in the Twin Cities metropolitan area and greater Minnesota by providing educational and resource sharing opportunities for archivists and other professionals interested in the preservation of, and access to, historically valuable information.

In May, I also had the pleasure of attending a happy hour with St. Catherine University’s archives students and members of their new SAA Student Chapter, which was approved this winter. It was exciting to talk to future archives professionals, and answer their questions. These students are interested in engaging with TCART, and we often offer these students their first opportunity to participate in a professional archives association. I hope the relationship between these two groups will continue to flourish.

As always, do not hesitate to contact one of the officers with your thoughts, comments, and suggestions. They want to hear from you.

See you in the Fall!

Outgoing TCART President
Jennifer Johnson
Spring Meeting Minutes
Thursday, May 22nd, 2014
Walker Art Center

Attendance
50 people were in attendance

Officer Elections
Deborah Kloiber presented the slate of President, Ted Hathaway, term 2014-16; and Treasurer, Lara Friedman-Shedlov, term 2014-16. Their were no nominations from the floor and the slate was accepted by acclamation.

Officers’ Reports

Secretary
Presented by Deborah Kloiber

There are currently 96 members. Seven people renewed multiple times for the 2014-15 year. Deborah will coordinate with the Treasurer in the fall to notify these people they do not need to renew for 2015.

Treasurer
Presented by Leslie Hunter-Larson

TCART Officers

President
Ted Hathaway
Manager
Special Collections, Preservation & Digitization
Hennepin County Library
ehathaway@hclib.org

Secretary
Deborah Kloiber
University Archivist
Head of Special Collections
St. Catherine University
dkloiber@stkate.edu

Treasurer
Lara Friedman-Shedlov
Description and Access Archivist
Kautz Family YMCA Archives
University of Minnesota
ldfs@umn.edu

TCART Website
www.tcartmn.org

About TCART
Founded in 1982, the Twin Cities Archives Round Table (TCART) includes members from the Minneapolis-Saint Paul metropolitan area, as well as greater Minnesota and western Wisconsin. Members include archivists, manuscript curators, librarians, records managers, and information specialists representing government agencies, county and state historical societies, colleges and universities, religious organizations, and corporations.
Leslie has been exploring online payment options, with the goal of having a system set up in time for the fall renewal period.

Financial report:

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Newsletter

Presented by Elissah Becknell

Elissah will be sending out a call for stories for the next issue soon.

Last summer the newsletter contained a listing of available internships. She would like to include this again so please send her information about any you will be offering.

She is still trying to get advertisers for the newsletter.

Old Business

Professional Development Award

Two people received awards this year: Trista Ra-ezer for a workshop she attended in the spring on managing digital content over time and Ellen Holt-Werle for a preserving digital archives workshop this summer.

A third person had been awarded funding. However, she was unable to attend the event applied for and requested permission to use the fund for another event. It was the officers’ decision that, since the Professional Development Award applications had already been reviewed and the funds awarded, the money could not be transferred to a different purpose. Members supported the officers’ decision.

For the future, wording will be added to the Professional Development Award information and application specifying that awarded funds can not be transferred to another person or activity.

Student Happy Hour

The SAA student chapter at St. Catherine University had a happy hour last Saturday, to which TCART members were invited.

New Business

SAA student chapter at St. Catherine University

Andrea Hoff is the president of St. Catherine’s chapter of SAA, which was approved by the SAA Council in January. They have 10-15 students attending meetings, higher attendance than other St. Catherine student organizations have. The chapter is hoping to build a relationship with TCART; they can be contacted at saa@stkate.edu.

Student Registration Scholarships

Jennifer Johnson raised the possibility of TCART offering scholarships for students to attend archives conferences.

There is general support among the membership for assisting students to attend conferences.

A committee will be formed to explore the issues and present a recommendation. The committee may consist of the TCART officers, or the officers plus volunteer members.

Issues/questions needing to be decided by the committee are:

Purpose and amount of funding: Would the money be awarded just for registration fees or would it be more like the professional development award, in which case the student could use it for any conference-related expenses. Will there be a set award amount, or a maximum total for all scholarships to be allocated based on applications.

Advertisement Rates

- Full page          $15.00
- Half page          $10.00
- Quarter page       $5.00 or less

Contact TCART if you are interested in advertising:

tcartmn@gmail.com

(Minutes, continued on p. 5)
Scholarship recipients: How many would be awarded. What are the requirements for receiving an award. Must students be TCART members.

Expectations of recipients: Will students be required to report on their conference experience. If so, in what way—newsletter stories, live-tweeting, Facebook posts are possibilities.

**TCART Finances**

The discussion surrounding student scholarships brought up the larger issue of TCART’s purpose. If we are collecting more in dues than we need for operations, what should be done with the extra money?

The officers should consider setting up guidelines for an appropriate balance between the amount of funds kept on hand vs. spent out.

While there is support for providing scholarships to students, TCART should also look at education and development opportunities that would benefit the entire membership.

TCART needs to be careful about committing to a level of scholarships, or other regular awards, that might not be sustainable if membership declines.

There was a suggestion to invest some of the money, but that still leaves open the question of what the purpose would be for any investment income.

**Other Business**

A student dues rate of $5 was proposed. However, the consensus was the regular dues amount of $10 was low enough.

Having a TCART booth at the State Fair was suggested. This would be useful if we felt the need to promote TCART beyond word of mouth or to a larger community.

**News and Announcements**

Membership renewal will be at the fall meeting. It is planned to roll out online enrollment by then.

A number of DAS courses are happening at the University of Minnesota in June. Space is still available and there is a discount for registering for the entire week.

A 2-day Upper Midwest Digital Collections Conference is planned for August. Jessica McIntyre and Janice Lurie are on the planning committee.

Jamie Martin is leaving TCART as she just accepted a job with IBM in Westchester County, New York.

The Minnesota Digital Library meeting will be June 3. Dan Cohen of the DPLA is the keynote speaker.

Cargill has reposted a job for a digital media specialist.

The AASLH annual meeting will be September in St. Paul. At least one institution has been approached about providing a repository tour during the meeting.

**Programing**

Prior to the meeting, Erik Moore presented his session from the MAC Symposium last fall, entitled “Scan On-Demand/Scan In-Demand as Reference Service.”

Following the meeting members were given tours of the Walker Art Center’s library and archives.

Submitted by Deborah Kloiber, TCART Secretary
TCART Spring Elections

The 2015 spring business meeting will include elections for the Secretary and Newsletter Editor. The Nominating Committee will present to the annual meeting nominations for officers.

Secretary

The Secretary shall keep the minutes of the meetings of the TCART and the Executive Committee; shall see that all notices are duly given in accordance with the provisions of these by-laws or as required by law; shall be responsible for the corporate records and archives; shall maintain membership records; and, in general shall perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him or her by the President or by the Committee. In the absence of the President, the Secretary shall preside at business meetings of TCART and at meetings of the Executive Committee.

Newsletter Editor

The Newsletter Editor shall produce an issue of TCART’s newsletter after each regular meeting. In the absence of the other members of the Executive Committee, the Newsletter Editor shall preside at business meetings of TCART.

If you would like to be considered for one of the open positions or if you would like to volunteer to serve on the Nominating Committee, please contact Ted Hathaway or Lara Friedman-Shedlov.

TCART Professional Development Award

The TCART Professional Development Award supports current TCART members who are individuals working with archival materials, or students interested in the archives profession, to attend an archives related regional or national conference, symposium, or educational workshop. The award consists of up to $250 in support of registration, travel, and accommodation expenses associated with a conference, symposium, or educational workshop.

Those eligible for the award must be a current TCART member and must be working in an archives or information management field or be a graduate student in a related program. Applications will be evaluated based on a brief statement of intent and by information provided by a contact that can provide a reference for the individual.

The application deadline is 1 February 2015. To be considered, please visit the TCART web site (http://tcartmn.org/) and select Professional Development Award to download an application. The recipient will be notified by 15 March 2015.

More information about this year’s Minnesota Archives Symposium is on page 12, includes some considerations for next year.
Professional Development Award Reports

by Ellen Holt-Werle

Thanks to a TCART Professional Development Award, I was able to attend SAA’s Preserving Digital Archives at the UMN on June 11th. This all day workshop was led by Liz Bishoff, whose name might be familiar through her work at OCLC, the Colorado Digitization Program, etc. The workshop broadly covered: core concepts, assessment, planning, metadata, and systems. This workshop came at a particularly opportune time, as Macalester went through the Managing Digital Content Over Time digital preservation training through MINITEX last year, and recently completed an inventory of the library’s digital collections.

Some of the content (like threats to and strategies for digital archives) was introductory and probably familiar to anyone with basic knowledge of digital archives, managing electronic records, or digital preservation. But discussion of selfassessment and risk assessment were helpful, in that with our inventory completed here at Mac, we can begin to do more detailed assessment (see the NDSA Levels of Preservation), look at risks for particular collections, and identify priorities. Two parts of the workshop I found most helpful were on digital preservation policies and planning, and digital preservation systems and services. As the lead for our small group working on digital preservation, drafting a digital preservation policy is next on my to-do list.

Discussion at the workshop of what should go into such a policy (purpose, objectives, mandate, financial commitment, staffing, etc.) will be beneficial, as I look at other institutional examples and start to draft our own. I also thought the overview of different digital preservation systems and services was really invaluable. Without spending a lot of time, it’s difficult to get a quick overview and real sense of the costs of implementing a system such as DuraCloud, Archivematica, MetaArchive, etc. Compounding the challenge is that new services, or new features of existing services, seem to be popping up all the time. But most importantly, the workshop covered different digital preservation models and types of services, and what needs to be taken into consideration when choosing such a solution - something that will definitely be of use when it comes time to talk to ITS and higherups.

Preservation metadata was very briefly covered, but because of time constraints, I wish there had been a little more time to discuss it (PREMIS, METS, etc., and in particular, tools for automating extraction of preservation metadata). Other than this though, I am definitely glad I had the opportunity to attend this workshop. I found a lot that will be of immediate use with our current inventory activities, but also helpful as we try to make more longrange plans. Please feel free to contact me if you have any questions. There were several other TCART members in attendance whom would probably be happy to chat, too.

Ellen Holt-Werle
Macalester College
holtwere@macalester.edu

Ellen is the recipient of the 2014 TCART Professional Development Award
On May 7th I was able to attend the “Managing Digital Content Over Time: An Introduction to Digital Preservation” workshop thanks to the TCART Professional Development Award. This workshop was a professional development course provided by Minitex, a network for libraries in Minnesota, North Dakota, and South Dakota. Carol Kussmann of the University of Minnesota Libraries and Sara Ring of Minitex did an outstanding job of presenting this day long workshop. They were both extremely knowledgeable, encouraging, and enthusiastic about a topic that can seem quite daunting at first glance.

Since I began working at the North Dakota State University Archives (NDSU) two years ago, I have been interested in implementing a digital preservation program. I knew that something needed to be done with the hundreds of floppy discs, CDs, DVDs, cassette tapes, and reel to reel tapes that are scattered throughout our collections. I also knew that the majority of records currently produced by my university are born digital records, not paper based. Not having a digital preservation program meant missing out on preserving most of my university’s current records. However, I did not know where to start since I do not have any experience with digital preservation, and little knowledge.

I was pretty excited to receive the TCART Professional Development Award so I could start learning about digital preservation and see what I could do back at NDSU. The workshop did not disappoint. Using the Digital Preservation Outreach & Education Program model, Kussmann and Ring took the class through the six main objectives of digital preservation: identify, select, store, protect, manage, and provide. I learned that I will need to make an inventory of the digital records in the NDSU Archives and potential records for collecting, how to select what should be preserved, how these records can be stored, what I needed to do to protect the records’ integrity, how to manage these records in the long term, and how to provide access for researchers.

What I had feared would be a complicated and onerous topic was broken down into easily understandable steps. I returned to work the next day enthusiastic and full of ideas of how I can begin the initial steps to implementing a program. I spoke with my supervisor about some of my initial ideals, and I was given the go ahead to purchase a two terabyte external hard drive to back up our 11,700 high resolution scans of images and audio files that we have uploaded to the website Digital Horizons. (digitalhorizonsonline.org) Previously we only had them on a shared drive. I also downloaded the Exact File program in order to create checksums for our digital files. Checksums are unique digital “finger prints” that are assigned to each file. If a file’s “finger print” changes overtime, it means that bit rot has happened, and that the file has become corrupted. Now I can check our files in the future to make sure the files have not become corrupt.

The workshop provided me with many resources to use while I begin the process of implementing a preservation plan. I now know where to go to find best standards, free software for harvesting metadata from digital files, blogs about digital preservation, and websites that offer assistance, such as the Digital Preservation Coalition’s Decision Tree. The instructors also gave us a link to a website created for workshop attendees that is full of links and guidelines for future use. I know I will refer to it often.

It has been exciting to start the process of properly preserving our digital records. We still have a long way to go, but now I know how to start a plan, explain my plan to stakeholders, and feel confident I can follow through and get a program started. Thanks TCART!

Trista Raezer
NDSU Archives
trista.raezer@ndsu.edu
Minnesota Historical Society
State Archives Collection Highlights

By Charles Rodgers

Sarah Barsness joined the State Archives of the Minnesota Historical Society in May as a Digital Collections Assistant. She is a welcome addition, and will work on the management and preservation of digital collections within the Society’s Division of Library & Collections.

Here are some highlights of state and local government records with historical value added to the State Archives collection of the Minnesota Historical Society.

The Minnesota State Agricultural Society transferred centennial farm applications (dated 2014) that continue the existing set dating from 1976. The application forms, which may include detailed farm histories and photographs, are for residents who wished to have their farms declared century farms, signifying that the farm had been in the same family for 100 or more years. This was begun as a joint project between the State Fair and the Farmer magazine as an American Bicentennial project; later the Minnesota Farm Bureau Federation became the co-sponsor.

School records are a collecting strength of the State Archives and records of three Fillmore County school districts, and nineteen Winona County school districts were received by the State Archives which will be useful for family and local history research. The school records date from the 1860s through the 1960s, and many of the records inter-file with school district records already preserved in the State Archives collection, while other records are unique additions. Besides including selected student information and summary financial information, the school records are valuable for documenting the governance and history of these now defunct rural schools.

The Natural Resources Department/Parks and Recreation Division transferred records (dated 1930s-2006), including reading files of former division directors and other division managers. Also included are subject files documenting the development and growth of the state park system, especially the period after World War II through the 1970s, plus extensive files about the establishment of the Voyageurs National Park in the early 1970s.

Documenting the Minnesota State Legislature is a collecting priority of the State Archives, and records added earlier this year help fulfill
that priority. Received from the Legislative Auditor are financial audit reports (dated 1992-2014) of Minnesota state agencies done by the Financial Audits Division. The financial audit reports inter-file and continue the existing set dating from 1972. Also transferred are program evaluation reports (dated 2013-2014) of the Program Evaluation Division concerning Minnesota state agencies and boards. The reports concern such topics as human and health services, natural resource management, and other topics. The program evaluation reports continue the existing set dating from 1977. The Legislative Commission on Minnesota Resources (now known as the Legislative-Citizen Commission on Minnesota Resources) transferred minutes and agenda packets (dated 2006-2010) of the Commission, its Executive Committee, site visits, and various other committees and task forces. Also, project files (dated 2001 – 2007) that include periodic and final reports, budgets, and correspondence for projects funded by the Commission. The records inter-file with and continue existing sets of records dating from 1963.

The Natural Resources Department transferred a set of railroad right of way plats (dated 1857-1927) that are unique. There are approximately 1,000 hand drawn plats, some in color, submitted primarily by railroads to the State Land Office; earlier in the 20th century the Natural Resources Department served as the State Land Office. The plats complement a set of State Land Office railroad location maps dated 1857-1911.
University of Minnesota acquires Adath Jeshurun Congregation records

MINNEAPOLIS / ST. PAUL (09/02/14) – The Nathan and Theresa Berman Upper Midwest Jewish Archives at the University of Minnesota has recently acquired the Adath Jeshurun Congregation records. Comprised of more than 96 cubic feet worth of administrative materials, this collection is now the largest and most comprehensive archival collection of a Jewish congregation in the state. The materials have already been processed and are available immediately to researchers.

About the Adath Jeshurun Congregation

As the first Conservative congregation west of the Mississippi River, Adath Jeshurun Congregation was founded in 1884 by a group of 15 European Jews new to the Minneapolis area. Through the years the congregation was headed by influential rabbis, including Rabbi Albert Gordon, who created a lecture series that drew national speakers; he himself had a weekly radio show broadcast to 27 different states.

In 1976, Rabbi Goodman help to form the Chevra Kavod Hamet, a Jewish burial society that emphasized a return to traditional Jewish burial practices, which became influential nationwide. The congregation’s current Senior Rabbi, Harold J. Kravitz, began as Associate Rabbi in 1987, and in 2011 oversaw Adath Jeshurun’s merger with B’nai Emet Synagogue, another local congregation which was begun by Romanian Jews in 1889.

About the Nathan and Theresa Berman Upper Midwest Jewish Archives

The Nathan and Theresa Berman Upper Midwest Jewish Archives contain important archival holdings chronicling Jewish history, communities, religion, and culture in the Upper Midwest region. The collection grew from the efforts of the Jewish Historical Society of the Upper Midwest, who donated the entire collection to the University of Minnesota in 2012. Located at the University of Minnesota’s Elmer L. Andersen Library, the archives are available for personal and scholarly research as well as educational use.

To make an appointment to view the materials, please contact Kate Dietrick, assistant archivist, Nathan and Theresa Berman Upper Midwest Jewish Archives, at 612-625-0192 or by email at diet0134@umn.edu.

TCART Spring Elections

The 2015 spring business meeting will include elections for the President & Treasurer. The Nominating Committee will present to the annual meeting nominations for officers

If you would like to be considered for one of the open positions or if you would like to volunteer to serve on the Nominating Committee, please Ted Hathaway (ehathaway@hclib.org)

More information about the elections is on page 6 of the TCART Newsletter.

Advertisement Rates

- Full page $15.00
- Half page $10.00
- Quarter page $5.00 or less

Contact TCART if you are interested in advertising: tcartmn@gmail.com
Minnesota Archives Symposium

by Jennifer Johnson and Ted Hathaway

The third annual Minnesota Archives Symposium was hosted again this year by the Hennepin County Library, James K. Hosmer Special Collections Department, on Friday, November 15, 2013. This year's theme was Inviting Interaction: Building Digital Access and Connections in Archives, Special Collections. Presentations included “Promoting archives by creating digital collections with Islandora” given by Alexander Kent, Pam Sukalski, Linda Richter, and Daardi Sizemore; “Digital Arts Sciences + Humanities (DASH) and the Archives” given by Justin Schell; and “Digital Tools and Access to Collections” by Tom Steman. Slides from our presenters are available on the TCART web site, http://tcartmn.org/.

We had 64 attendees, which is a growth of 6 from last year. We also reached a number of nonTCART members. Of the 70 pre-registrants 33 were non-members. The Symposium remains a good way to promote the organization and connect with information professionals in our community.

34 people responded to this year’s evaluation. Learning from colleagues was the main reason people attended the symposium, followed by free registration, and networking opportunities.

What went well this year:

- The Symposium remains highly rated. Of the evaluations we received, 94% rated the symposium as worthwhile.
- Quality presentations and presenters.
- The tours of HCL’s Preservation Dept. were popular. 52 of our pre-registrants signed up for a tour.

Evaluation respondees suggested a number of future symposium topics, including coverage of digitization efforts, digital preservation strategies, copyright/privacy issues, and oral history projects.

Thoughts for the future:

- Start earlier with planning to secure a location and solicit presentations. Submitted proposals were down from last year.
- Explore more diversity among the presentations
- Balance tours with time to make connections. The tours are popular, but it is difficult to network when a large number of attendees are elsewhere during the breaks.
- Have the symposium end a bit earlier in the day. Many people left before the end while others did not care of dealing with rush-hour traffic.
- There are some indications that commercial vendors may be interested in sponsoring the event, presenting the possibility of addition sources of revenue for the event, as well as the opportunity to meet directly with vendors.

These are just some of the considerations going forward, and we would like to hear from you. Share your ideas and feedback with TCART officers, all suggestions on how to improve next year’s symposium are welcome. You can also volunteer to serve on next year’s Planning Committee. Nominate yourself by sending an email to tcartmn@gmail.com.

Thank you to this year’s planning committee, symposium speakers, and attendees. You make the symposium a quality experience for everyone involved.
Year 2013-2014 Membership Renewal Form
Membership from Fall Meeting 2013 – Fall Meeting 2014

Make check payable to:
Twin Cities Archives Round Table

Please mail to:
TCART Treasurer
Lara Friedman-Shedlov
Kautz Family YMCA Archives
University of Minnesota
318 Andersen Library
222 21st Ave. S.
Minneapolis, MN 55455

DUES

Individual Level $10 ______
Sustaining Level $50 ______
Patron Level $100 ______
Other Amount ______

PLEASE PRINT CLEARLY

Name: _________________________________________________________________

Title: __________________________________________________________________

Organization/Department: _______________________________________________

Street Address:__________________________________________________________

City:___________________________________State:________Zip:________________

Telephone:______________________________________________________________

E-mail:_________________________________________________________________

Institution URL: _________________________________________________________

Relevant Professional Positions or Activities: (such as SAA, MAC): -

Would you be willing to serve as a resource for other TCART members?
Yes  No  If yes, in what area ___________________________________________

Would you be interested in hosting a TCART meeting?  Yes  No
Treasurers’ Reports

January - May 2014

Treasurer: Leslie Hunter-Larson

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SUMMARY

Beginning Balance 1/21/14 $3,168.92
Deposits $350.00
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Ending Balance 5/20/14 $3,408.92
Treasurers’ Reports

May - September 2014

Treasurer: Lara Friedman-Shedlov

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<tr>
<td>7/8/2014</td>
<td>Professional Development - Holte-Werle</td>
<td>$189.00</td>
</tr>
</tbody>
</table>

Total: $324.99

SUMMARY

Beginning Balance 5/1/2014 - $3,407.27
Deposits - $240.00
Expenses - $324.99
Ending Balance 5/21/2014 - $3,322.28